CBRE

myLearning: CBRE's Global Learning Management System

How do I log in to myLearning?

If you are **outside the network**, you can log-in with the company ID, your network login, and password through the following site: https://performancemanager4.successfactors.com/sf/learning Company ID is **CBRELearn**	If you are **logged in to the network**, you can access by the methods below; with our single sign-on feature, you will not be prompted to log in a second time.
	1. You can access myLearning through the myLearning Tile on the myHR portal https://myportal.cbre.com/
	2. directly by clicking the following link: https://performancemanager4.successfactors.com/sf/learning?bplte_company=CBRELearn
	3. You can follow a direct link to the site

## How do I complete a document acknowledgement assigned to me?

On your main learning page, click START COURSE for your document listed in the 'My Learning Assignments' tile.
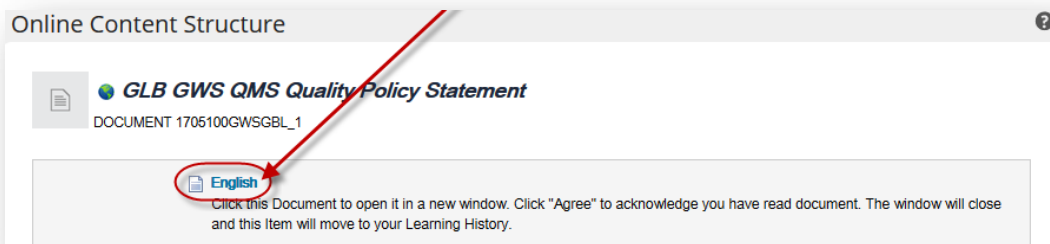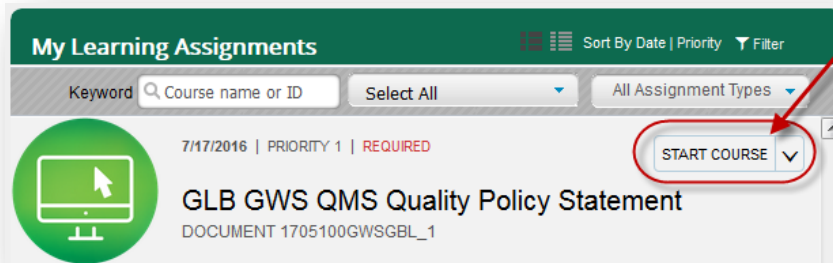

The document will appear in a new window. If no new window opens, a one-time update to your browser may be necessary. Be sure to follow each step in this document: Browser Settings. Contact your IT Support Desk for assistance.

If the window opens and content does not display, please follow the steps shown below, for the browser you are using:
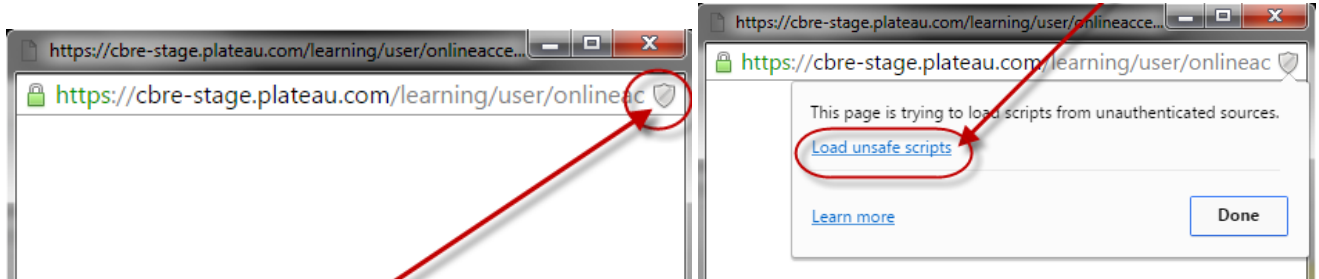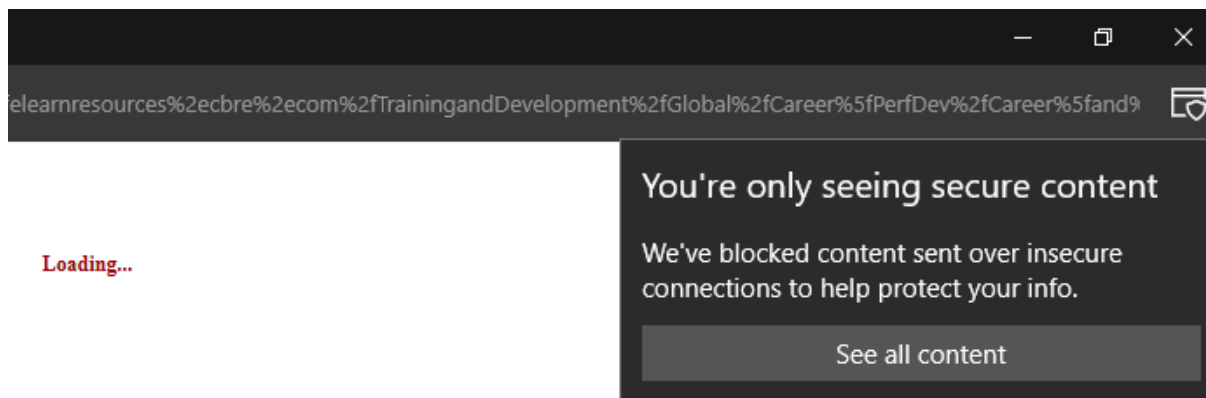
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Internet Explorer:
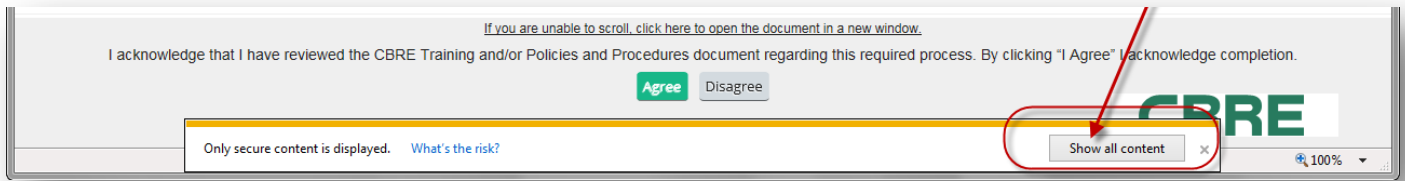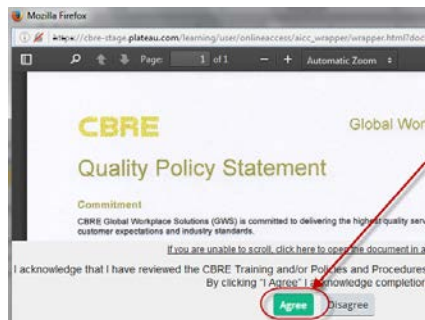

Firefox:
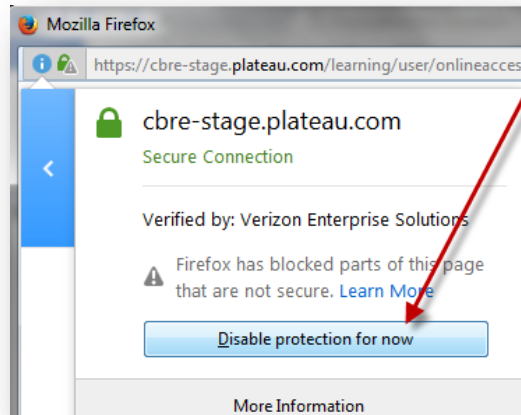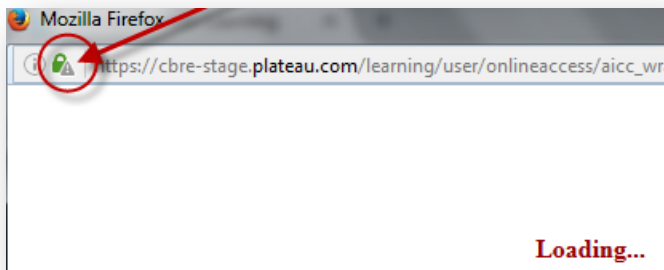
Chrome:

Edge:

You may save a copy. Once you have read the document, click the "Agree" button in the footer of the window.

The window will close. You will find the document listed in your Learning History.

How do I relaunch to see the document, again?

After completing the course once, *it will not be reassigned*. However, you can go to your **Learning History tile** and hover over the course title to relaunch it. You will see a link **'review content'**. This will allow you to re-launch the course/document in a new pop-up window.
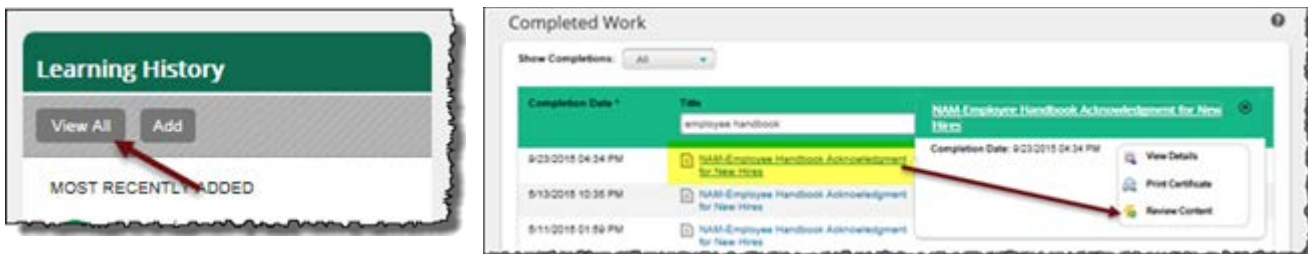
For technical or password assistance, contact your IT Service Desk.
For the CBRE IT Service Desk, click here or call +1 877 435 7547